

**REGULAR TERM
REGULAR SESSION
MAY 27, 2025**

On this the 27th day of May, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from May 13, 2025 were submitted.

A motion was made by Comm. Karl, seconded by Comm. Martin, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY 2025 Budget, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider annual report from Emergency Service District #1, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Frenzel, to receive the annual report from Emergency Service District #1. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Consider nominations for FY2026 General Assembly Delegate and Board of Director Representatives for the Public Safety Advisory Committee for the Golden Crescent Regional Planning Commission, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve Comm. Wayne Bubela and Comm. Doug Frenzel for the FY2026 General Assembly Delegates and table the Public Safety Advisory Committee nominations for the Golden Crescent Regional Planning Commission. Motion carried.

Clerk's Note: A copy of the nominations form on file among exhibits of Commissioners' Court.

Consider Property Tax Assessment/Collection Interlocal Cooperation Agreements for local taxing entities, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the Property Tax Assessment/Collection Interlocal Cooperation Agreements for local taxing entities. Motion carried.

Clerk's Note: A copy of the agreements on file among exhibits of Commissioners' Court.

APPROVED

May 27, 2025

Consider approval of Phase II (office area restrooms) and Phase III (hallways) of the Jackson County Service Building renovation, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve Phase II (office area restrooms) and Phase III (hallways) of the Jackson County Service Building renovation which includes office area restrooms and painting the hallways. Motion carried.

Clerk's Note: A copy of the cost breakdown on file among exhibits of Commissioners' Court.

Discuss and consider purchase of AED for the jail in the amount of \$1,810.43 with \$506.78 being paid by AEDGrant.com and \$1,303.65 paid by the County, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the purchase of one AED for the jail in the amount of \$1,810.43 with \$506.78 being paid by AEDGrant.com and \$1,303.65 paid by the County within the department. Motion carried.

Clerk's Note: A copy of the order form on file among exhibits of Commissioners' Court.

Receive unaudited financial statements as of and for the six months ending April 30, 2025.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to receive the unaudited financial statements as of and for the seven months ending April 30, 2025. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Discuss and consider purchasing a used Tandem Axle Truck/Tractor for Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Judge Sklar, to approve the purchase of a used 2013 Freightliner truck with a mileage of 421,028 for Precinct 2 in the amount of \$25,000.00. Motion carried.

Clerk's Note: A copy of the buyers order on file among exhibits of Commissioners' Court.

Discuss and consider purchasing a used Tandem Axle Truck/Tractor for Precinct 4, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the purchase of a 2019 Peterbilt Tandem Axle Truck/Tractor for Precinct 4 in the amount of \$29,900.00 plus fees. Motion carried.

Discuss and consider purchasing a used Cab & Chassis Truck for a cost of \$10,000 or less for Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the purchase of a used Cab & Chassis Truck for a cost up to \$10,000.00 for Precinct 2. Motion carried.

Consider re-plat of 7.80 acres located on CR 319 for the Lewis Leach Estate, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the re-plat of 7.80 acres located on CR 319 for the Lewis Leach Estate. Motion carried.

Clerk's Note: A copy of the plat on file among exhibits of Commissioners' Court.

Consider approval of mobile home park on a 7.12 acre tract located on CR 319 for Scott Taylor, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the mobile home park on a 7.12 acre tract located on CR 319 for Scott Taylor. Motion carried.

APPROVED

Consider Tocker Foundation for a Technology Package Grant for funding to purchase two new tablet card catalog stations with stand in the amount of \$1,301.87 for the Jackson County Memorial Library, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the Jackson County Memorial Library to apply for a grant from the Tocker Foundation for a Technology Package Grant for funding to purchase, two new tablet card catalog stations with stands, smart tv with mount and a business projector with screen, stand and carrying case in the amount of \$1,301.87 and to purchase as approved. Motion carried.

Clerk’s Note: A copy of the grant request list on file among exhibits of Commissioners’ Court.

Consider agreement with FireTron to complete fire alarm, sprinkler, and fire extinguisher inspections, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the agreement with FireTron to complete fire alarm, sprinkler, and fire extinguisher inspections. Motion carried.

Clerk’s Note: A copy of the agreement on file among exhibits of Commissioners’ Court.

Consider Treasurers’ Report for month of April, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer’s Report for the month of April to the Court.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the Treasurer’s report. Motion carried.

Clerk’s Note: A copy of the report on file among exhibits of Commissioners’ Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to pay the County and Precinct bills as allow for payment of Specialty Shutters if job complete and signed off on before next court. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the payroll changes. Motion carried.

COMMISSIONERS’
COURT
PAYROLL CHANGES
May 27, 2025

NAME	DEPARTMENT	TYPE OF CHANGE	HOURLY FROM:	HOURLY TO:	EFFECTIVE DATE
Olivares, Claudia	District Clerk	Re-eval of position	\$18.00	\$18.45	06/07/2025
McLennan, Kelsey	Auditor	Re-eval of position	\$19.00	\$19.50	06/07/2025
Schandorf, Portia	Auditor	Re-eval of position	\$30.00	\$31.00	06/07/2025
Fowler, Jonathan	Precinct #2	Re-eval of position	\$18.00	\$20.00	06/07/2025

Hear presentation from the Chapman Law Firm regarding different construction management approaches for the new jail and justice center, and take any necessary action.

Jeff Chapman with the Chapman Law Firm, was present virtually to discuss different construction management approaches for the new jail and justice center. Suggested to draft a design contract to re-issue RFQ as well as having an owners representative for Jackson County.

Receive various county reports, news and information.

Monica Foster received CE hours for Truth in Taxation.

Cyber Security is due on August 31st.

County Health Fair being planned for August 21st.

Ganado Maiden softball being played on Thursday, May 29th at 1pm in Austin for State Championship.

Reminder for budget worksheets to be turned in and workshops being scheduled on July 8th and 9th 2025.

APPROVED

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 10:20 a.m.

Meeting **ADJOURNED**

APPROVED this the 10th day of June 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

APPROVED

May 27, 2025